**RETIREMENT SERVICE PLANNING IDEAS**

OUTLINE IDEAS

 Celebration of Ministry

* Recognition (Example: for Fraternity, Fervency, Faithfulness)
* Reflection (Example: on Activities, Accomplishments)
* Remembrance (Example: Pictures of particular happenings, Letters from state overseers or community leaders of relevant activities.
* Reward (This would be a good time to express appreciation both in tangible and intangible ways, such as a key speech, love offering, plaque or special gifts such as an Album of Remembrance.)

**PASTOR’S RETIREMENT SERVICE IDEAS**

COMMITTEE

* Select a committee and delegate specific responsibilities.
* Select a specific date for the special service.
* Select a place for the service. (This may depend on the type of celebration – church service, banquet, etc.)
* Set committee meeting dates to check on progress and problems.
* Plan an advertising campaign.

PEOPLE TO INVITE

* Significant people in the community such as the mayor and businessmen with whom the pastor/church has a business relationship
* Committee members in city with whom the pastor has served
* Certain hospital personnel
* Church of God state and district officials
* Individuals from other pastorates
* Other ministers significant to the retiring minister
* Particular individuals that were converted under retiring minister’s ministry
* Family of pastor (Perhaps certain family members would like to participate in the service.)

PRESENTATIONS

* Special love offering (planned in advance; possibly distribute envelopes)
* Plaque
* Gifts
* Resolution (possibly from the state overseer)
* Special Album of Remembrance containing significant pictures, letters, etc., as mentioned above